

REQUEST FORM 申請表格

For Non-Registered Shareholder (供非登記股東)

To: **Digital China Holdings Limited** (Stock Code: 00861)
c/o Hong Kong Branch Share Registrar
Tricor Abacus Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致: **Digital China Holdings Limited** (神州數碼控股有限公司)
(股份代號: 00861)
經香港股份過戶登記分處
卓佳雅柏勤有限公司
香港夏慤道16號
遠東金融中心17樓

- (1) To receive the Current Corporate Communication of Digital China Holdings Limited (the "Company") on 收取 Digital China Holdings Limited (神州數碼控股有限公司) (本公司) 於日期為 _____ 之公司通訊
- (2) To change the election of language or means of receiving all future Corporate Communications 更改選擇收取所有日後刊發的公司通訊之語言版本或收取方式
- I/We would like to receive future Corporate Communications in the manner as indicated below: 本人/吾等希望以下列方式收取日後刊發之公司通訊:
(Please mark "✓" in ONLY ONE of the following boxes) (請從下列選擇中, 僅在其中一个空格內劃上 "✓" 號)
- to read and/or download the electronic version of the future Corporate Communications through the Company's website and the HKEXnews website (the "Website Version") in place of receiving printed copies, and receive a printed notification letter for the publication of the Corporate Communication on the website of the Company; OR
- 瀏覽及/或下載網上版本, 以代替收取印刷本, 並收取本公司網站刊載的公司通訊而發出的通知信件之印刷本; 或
- to receive by mail the printed Chinese version of all Corporate Communications; OR 以郵寄收取所有公司通訊之中文版印刷本; 或
- to receive by mail the printed English version of all Corporate Communications; OR 以郵寄收取所有公司通訊之英文版印刷本; 或
- to receive by mail both the printed Chinese and English version(s) of all Corporate Communications. 以郵寄收取所有公司通訊之中、英文版印刷本。

Name of Non-Registered Holder*: 非登記持有人姓名*:

Signature(s):

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

簽署:

Non-Registered Holder address*: 非登記持有人的地址*:

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact email address: 聯絡電郵地址:

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

The above contact email address will be used for the purpose of receiving all email notifications of the publication of the Corporate Communications on the Company's website.
上述聯絡電郵地址將用於接收公司網站上發佈之公司通訊的所有電郵通知

Contact telephone number: 聯絡電話號碼:

Date:

(Please use BLOCK LETTERS 請用正楷填寫)

日期:

* You are required to fill in the details.
請必須填上有關資料。

Notes: 附註:

1. Please complete all your details clearly.
請 閣下清楚填寫所有資料。
2. This letter is addressed to non-registered holders of securities of the Company ("Non-Registered Holder" means such person or corporation whose securities of the Company are held in The Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). 此函件乃向本公司之非登記持有人(「非登記持有人」指本公司之股份存放於中央結算及交收系統的人士或法團, 透過香港中央結算有限公司不時向本公司發出通知, 希望收到公司通訊)發出。
3. Any Request Form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本申請表格作出超過一項選擇, 未有作出選擇, 未有簽署, 或在其他方面填寫不正確, 則本表格將會作廢。
4. The above instruction will apply to all Corporate Communications to be sent to you until you notify the Hong Kong branch share registrar of the Company (the "Hong Kong Branch Share Registrar"), Tricor Abacus Limited, to the contrary or unless you have at any time ceased to hold shares in the Company.
上述指示適用於發送予 閣下之所有公司通訊, 直至 閣下通知本公司之香港股份過戶登記分處(「香港股份過戶登記分處」)卓佳雅柏勤有限公司, 另外之安排或任何時候停止持有本公司的股份。
5. For the avoidance of doubt, we do not accept any special instruction given on this Request Form.
為免存疑, 任何在本申請表格上的額外指示, 本公司將不予處理。
- ^ Corporate Communication(s) refer to any document(s) issued or to be issued by the Company for the information or action of the holders of securities of the Company, including but not limited to the annual reports and summary financial reports (where applicable); the interim reports and summary interim reports (where applicable); notices of meeting; listing documents; circulars and forms of proxy.
公司通訊乃指本公司已發出或將予發出以供本公司證券持有人參照或採取行動之任何文件, 包括但不限於年度報告及其財務摘要報告(如適用)、中期報告及其中期摘要報告(如適用)、會議通告、上市文件、通函及代表委任表格。
- * For identification purpose only
僅供識別

PERSONAL INFORMATION COLLECTION STATEMENT

收集個人資料聲明

- (i) "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (the "PDPO").
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「私隱條例」)中「個人資料」的涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information may result in the Company not being able to process your instructions and/or requests as stated in this Request Form.
閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料, 本公司可能無法處理 閣下在本申請表格上所述的指示及/或要求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar and Branch Share Registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.
本公司可就任何所說明的用途, 將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處及股份過戶登記分處, 及/或其他公司或團體, 並將之在適當期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Privacy Compliance Officer of Tricor Abacus Limited at 17/F Far East Finance Centre, 16 Harcourt Road, Hong Kong.
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向卓佳雅柏勤有限公司, 地址為香港夏慤道16號遠東金融中心17樓的私隱事務主任提出。