

REQUEST FORM申請表格

For Registered Shareholder (供登記股東)

To:	Digital China Holdings Limited (Stock Code: 00861) c/o Hong Kong Branch Share Registrar Tricor Abacus Limited 17/F, Far East Finance Centre 16 Harcourt Road, Hong Kong	致:	Digital China Holdings Limited (神州數碼控股有限公司*) (股份代號: 00861) 經香港股份過戶登記分處 卓佳雅柏勤有限公司 香港夏愨道16號 遠東金融中心17樓
(A)	To receive the Current Corporate Communication of Digital China Holdings Limited (the "Company") on		
<input type="checkbox"/>	收取Digital China Holdings Limited (神州數碼控股有限公司) (本公司) 於日期為_____之公司通訊		
(B)	To change the election of language or means of receiving all future Corporate Communications` 更改選擇收取所有日後刊發的公司通訊^之語言版本或收取方式		
<input type="checkbox"/>	I/We would like to receive future Corporate Communications in the manner as indicated below: 本人/我等希望以下列方式收取日後刊發之公司通訊: (Please mark "v" in ONLY ONE of the following boxes) (請從下列選擇中, 僅在其中一個空格內劃上 "v" 號)		
<input type="checkbox"/>	to read and/or download the Website Version in place of receiving printed copies, and receive a printed notification letter for the publication of the Corporate Communication on the website of the Company; OR 瀏覽及/或下載網上版本, 以代替收取印刷本, 並收取本公司網站刊載的公司通訊而發出的通知函件之印刷本; 或		
<input type="checkbox"/>	to receive by mail the printed Chinese version of all Corporate Communications; OR以郵寄收取所有公司通訊之中文版印刷本; 或		
<input type="checkbox"/>	to receive by mail the printed English version of all Corporate Communications; OR以郵寄收取所有公司通訊之英文版印刷本; 或		
<input type="checkbox"/>	to receive by mail both the printed Chinese and English version(s) of all Corporate Communications. 以郵寄收取所有公司通訊之中、英文版印刷本。		
Name of Shareholder*:	股東姓名*:	Signature(s):	簽署:
_____		_____	
(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)			
Shareholder registered address*:	股東的登記地址*:		

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)			
Contact email address:	聯絡電郵地址:		

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)			

The above contact email address will be used for the purpose of receiving all email notifications of the publication of the Corporate Communications on the Company's website.
上述聯絡電郵地址將用於接收公司網站上發佈之公司通訊的所有電郵通知

Contact telephone number:	聯絡電話號碼:	Date:	日期:
_____	_____	_____	_____
(Please use BLOCK LETTERS 請用正楷填寫)			

* You are required to fill in the details.
* 請必須填上有關資料。

Notes: 附註:

- Please complete all your details clearly.
請 閣下清楚填寫所有資料。
- By electing the Website Version in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.
在選擇網上版本代替收取印刷本後, 閣下已明示同意放棄收取公司通訊印刷本的權利。
- If your shares of the Company are held in joint names, the shareholder of the Company (the "Shareholder(s)") whose name stands first on the register of members of the Company in respect of the joint holding should sign this Change Request Form in order to be valid.
如屬聯名之本公司股東(「股東」), 則本變更申請表須由該名於股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。
- The above instruction will apply to all future Corporate Communications to be sent to Shareholders until you notify otherwise by reasonable notice in writing (not less than five (5) working days) to the Hong Kong branch share registrar of the Company (the "Hong Kong Branch Share Registrar"), Tricor Abacus Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by email at dcholdings-ecom@hk.tricorglobal.com.
上述指示適用於將來寄發予股東之所有公司通訊, 直至 閣下以合理時間(不少於五個工作天)的書面方式通知本公司之香港股份過戶登記分處(「香港股份過戶登記分處」), 卓佳雅柏勤有限公司, 地址為香港夏愨道16號遠東金融中心17樓, 或以電郵方式發送至dcholdings-ecom@hk.tricorglobal.com通知股份過戶登記分處另作選擇為止。
- Shareholders are entitled to change their election of language and/or means of receipt of the Corporate Communications at any time by reasonable notice in writing (not less than five (5) working days) to the Hong Kong Branch Share Registrar. Such notice may also be sent via email to dcholdings-ecom@hk.tricorglobal.com, specifying your name, address and request.
股東有權隨時以合理書面方式通知(不少於五個工作天)香港股份過戶登記分處, 要求更改收取公司通訊之語言版本及/或收取方式的選擇。股東亦可透過電郵發出更改通知(註明 閣下的姓名, 地址及要求), 電郵地址為dcholdings-ecom@hk.tricorglobal.com。
為免存疑, 任何在本變更申請表上的額外指示, 本公司將不予處理。
- Corporate Communication(s) refer to any document(s) issued or to be issued by the Company for the information or action of the Shareholders including but not limited to the annual reports and summary financial reports (where applicable); the interim reports and summary interim reports (where applicable); notices of meeting; listing documents; circulars and forms of proxy.
公司通訊乃指本公司已發出或將予發出以供股東參照或採取行動之任何文件, 包括但不限於年度報告及其財務摘要報告(如適用)、中期報告及其中期摘要報告(如適用)、會議通告、上市文件、通函及代表委任表格。
- For identification purpose only
僅供識別

PERSONAL INFORMATION COLLECTION STATEMENT

收集個人資料聲明

- "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (the "PDPO").
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「私隱條例」)中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information may result in the Company not being able to process your instructions and/or requests as stated in this Change Request Form.
閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料, 本公司可能無法處理 閣下在本變更申請表上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar and Branch Share Registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.
本公司可就任何所說明的用途, 將 閣下的個人資料披露或轉移給本公司的附屬公司、其股份過戶登記處及股份過戶登記分處、及/或其他公司或團體, 並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Privacy Compliance Officer of Tricor Abacus Limited at 17/F Far East Finance Centre, 16 Harcourt Road, Hong Kong.
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向卓佳雅柏勤有限公司, 地址為香港夏愨道16號遠東金融中心17樓的私隱事務主任提出。